

STRATEGY AND RESOURCES COMMITTEE

Tuesday 24 September 2019 at 7.30 pm

Council Chamber - Epsom Town Hall

The members listed below are summoned to attend the Strategy and Resources Committee meeting, on the day and at the time and place stated, to consider the business set out in this agenda.

Councillor Eber Kington (Chairman)
Councillor Clive Smitheram (Vice-Chairman)
Councillor Arthur Abdulin
Councillor Steve Bridger
Councillor Kate Chinn

Councillor Nigel Collin
Councillor Hannah Dalton
Councillor David Gulland
Councillor Colin Keane
Councillor Barry Nash

Yours sincerely



Chief Executive

For further information, please contact Democratic Services, 01372 732122 or democraticservices@epsom-ewell.gov.uk

EMERGENCY EVACUATION PROCEDURE

No emergency drill is planned to take place during the meeting. If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions.

- You should proceed calmly; do not run and do not use the lifts;
- Do not stop to collect personal belongings;
- Once you are outside, please do not wait immediately next to the building, but move to the assembly point at Dullshot Green and await further instructions; and
- Do not re-enter the building until told that it is safe to do so.

Public information

Information & Assistance:

You are welcome to attend this meeting which is open to the press and public as an observer. You will however be asked to leave before the Committee considers any items in the Part II agenda. If you have any specific needs or need further information please contact Democratic Services, 01372 732122 or democraticservices@epsom-ewell.gov.uk.

Information about the terms of reference and membership of this Committee are available on the [Council's website](#). The website also provides copies of agendas, reports and minutes.

Agendas, reports and minutes for the Committee are also available on the free Modern.Gov app for iPad, Android and Windows devices. For further information on how to access information regarding this Committee, please email us at Democraticservices@epsom-ewell.gov.uk.

Mobile telephones

Please switch your mobile telephone to silent mode whilst attending the meeting.

Accessibility:

Please note that the venue for this meeting is wheelchair accessible and has an induction loop to help people who are hearing impaired. This agenda and accompanying reports are published on the Council's website in PDF format compatible with the "read out loud" facility of Adobe Acrobat Reader.

Filming and recording of meetings:

The Council allows the filming, recording and photographing at its meetings that are open to the public. By entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings. Anyone proposing to film, record or take photographs of a meeting is requested to advise the Democratic Services Officer before the start of the meeting (members of the Press please contact the Press Office). Filming or recording must be overt and persons filming should not move around the meeting room whilst filming nor should they obstruct proceedings or the public from viewing the meeting. The use of flash photography, additional lighting or any non hand held devices, including tripods, will not be allowed unless this has been discussed with the Democratic Services Officer.

Those wishing to take photographs or record meetings are asked to read the Council's 'Recording, Photography and Use of Social Media Protocol and Guidance' ([Section 10, Part 5 of the Constitution](#)), which sets out the processes and procedure for doing so.

Security:

Please be aware that you may be subject to bag searches and will be asked to sign in at meetings. Failure to comply with these requirements could mean you are denied access to the meeting. There is also limited seating which is allocated on a first come first serve basis, you should aim to arrive at least 15 minutes before the meeting commences.

Questions from the Public

Members of the public who live, work, attend an educational establishment or own or lease land in the Borough may submit a written question to, or ask a question verbally at meetings of the Committee on matters within the Committee's Terms of Reference.

Written questions must be submitted to the Council's Chief Legal Officer, who can be contacted via the following email address: Democraticservices@epsom-ewell.gov.uk. The written question must arrive by noon on the tenth working day before the day of the meeting. For example, for a meeting on a Tuesday, the request must therefore arrive by noon on the Tuesday two weeks before the meeting.

AGENDA

1. QUESTION TIME

To take any questions from members of the Public

Please Note: Members of the Public are requested to inform the Democratic Services Officer before the meeting begins if they wish to ask a verbal question at the meeting

2. DECLARATIONS OF INTEREST

Members are asked to declare the existence and nature of any Disclosable Pecuniary Interests in respect of any item of business to be considered at the meeting.

3. LOCAL PLAN CONSULTATION (Pages 5 - 8)

It is important that the Local Plan consultation is expertly undertaken so that residents, businesses, community groups and stakeholders are better informed of the Local Plan and therefore able to engage. The Borough needs to resource the Local Plan engagement for the benefit of the residents of the Borough. Through commissioning expertise the success of our communications, engagement, facilitation and management of the process will be assured.

4. LOCAL COUNCIL TAX SUPPORT SCHEME (Pages 9 - 18)

This report provides an update on the current Local Council Tax Support Scheme and seeks approval for the 2020/21 scheme and action on future schemes.

5. FLEXIBLE HOUSING SUPPORT GRANT (Pages 19 - 40)

This report identifies the growth in demand for homelessness assistance since the introduction of the Homelessness Reduction Act in 2017 and the resulting increase in expenditure for the provision of the homelessness service in 2019/20.

The report recommends use of the Flexible Housing Support Grant to increase homelessness prevention activity, reduce the use of expensive out of borough nightly paid accommodation through the increased use of Private Sector Leased Properties and to purchase a new temporary accommodation rent accounting module and upgrade the existing Abritas Housing Services system.

6. REVIEW OF POLLING DISTRICTS, POLLING PLACES AND POLLING STATIONS (Pages 41 - 98)

The Electoral Registration and Administration Act 2013 requires compulsory reviews of UK Parliamentary polling districts and polling places every five years. A compulsory review must be completed by 31st January 2020. A consultation is under way to inform this process. It is recommended that a Working Group of Members is established to consider representations received and for their proposals to be brought back before this Committee on 26 November 2019.

7. BUDGET TARGETS 2020/21 (Pages 99 - 122)

This report recommends budget targets for 2020/21 and provides an update on financial planning for 2021/22 to 2023/24 as recommended by Financial Policy Panel.

8. STRATEGIC STATEMENT ON ECONOMY AND PLACE (Pages 123 - 134)

This strategic statement sets out the Council's strategic priorities for economy and place in the context of the Council's new long-term vision for the borough, and in advance of the new Corporate Plan and the forthcoming detailed strategies that will emerge over the Autumn through the Council's Local Plan process.

9. MINUTES OF PREVIOUS MEETING (Pages 135 - 142)

The Committee is asked to confirm as a true record the Minutes of the meeting of the Strategy and Resources Committee held on 30 July 2019 and to authorise the Chairman to sign them.